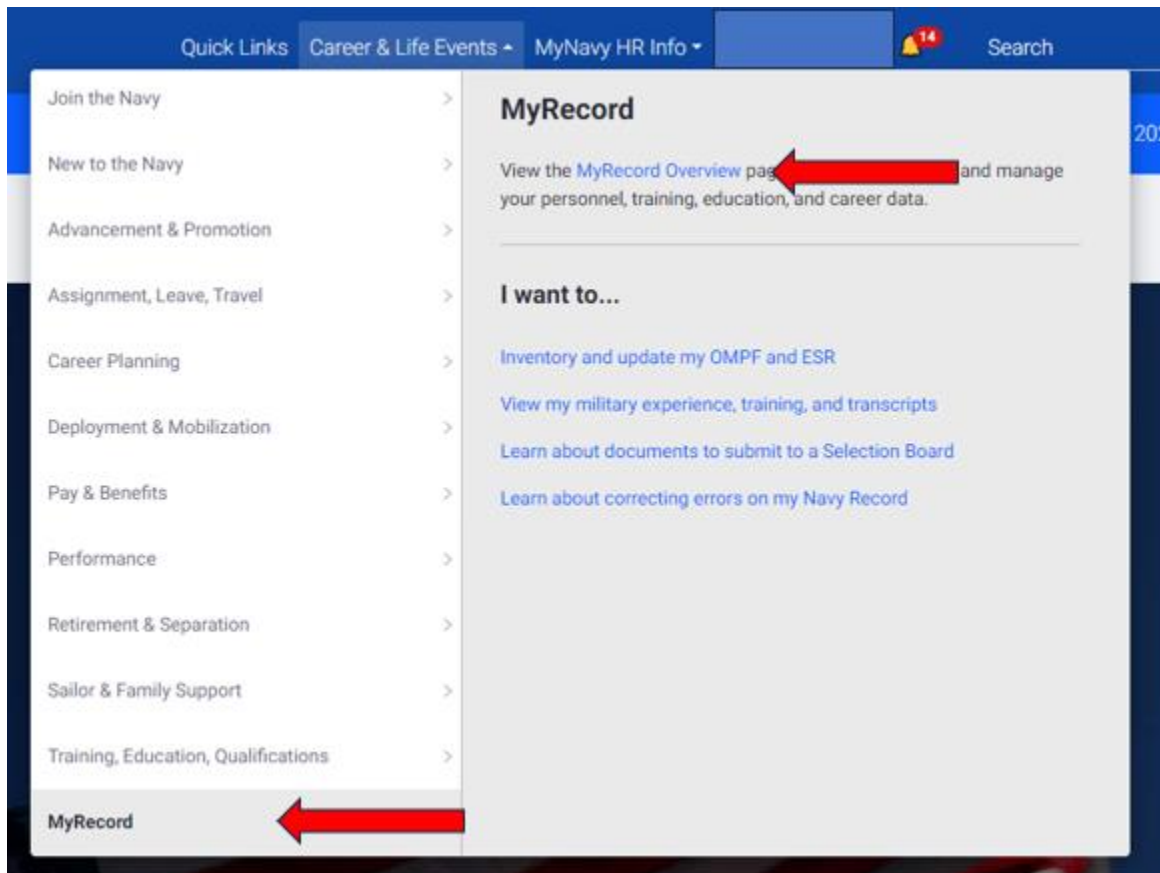


How To: Sailor Check Case Status

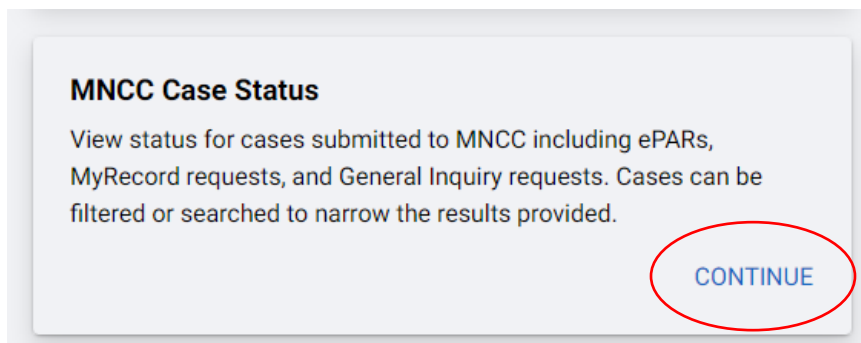
MyNavy Portal allows you to check the status of any case you have opened with MNCC.

There are several ways to view the status of a case.

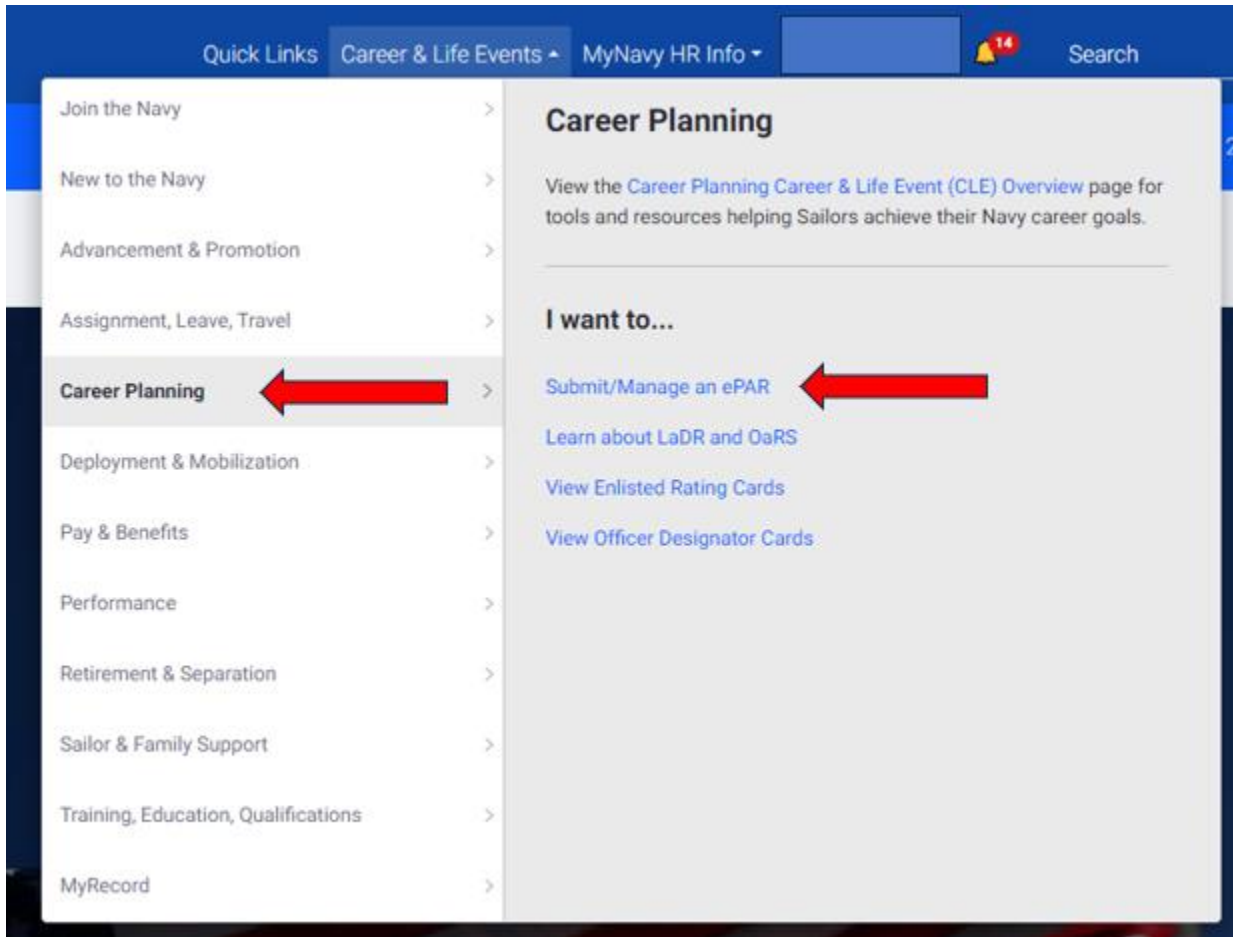
First, log onto MyNavyPortal at my.navy.mil. Click on the Career & Life Events item at the top and select “MyRecord.” Then select “MyRecord Overview.”



Then scroll down to the link card with the title “MNCC Case Status” and click Continue.



Another way to check a case status is to select Career Planning from the Career & Life Events dropdown. Then select “Submit/Manage an ePAR.”



Then click on MNCC Case Status

MNCC Case Status

Sailor - View status for cases submitted to MNCC, including ePARs, MyRecord requests, and General Inquiry

A third way is to click on Sailor Submit on the ePAR Overview page to navigate a list of ePAR forms. The Case Status button will appear on the top right of the page.

Sailor Submit

Sailor - Initiate request for personnel actions including PRD change, HYT waiver, and Military Spouse co-location.

Career Planning > ePAR Sailor

Check Your Case Status
Provides status for cases submitted to MNCC including ePARs, MyRecord requests, and General Inquiry requests. Cases can be filtered or searched to narrow the results provided.

[VIEW CASE STATUS](#)

electronic Personnel Action Request (ePAR)

[PRINT BLANK FORM](#)

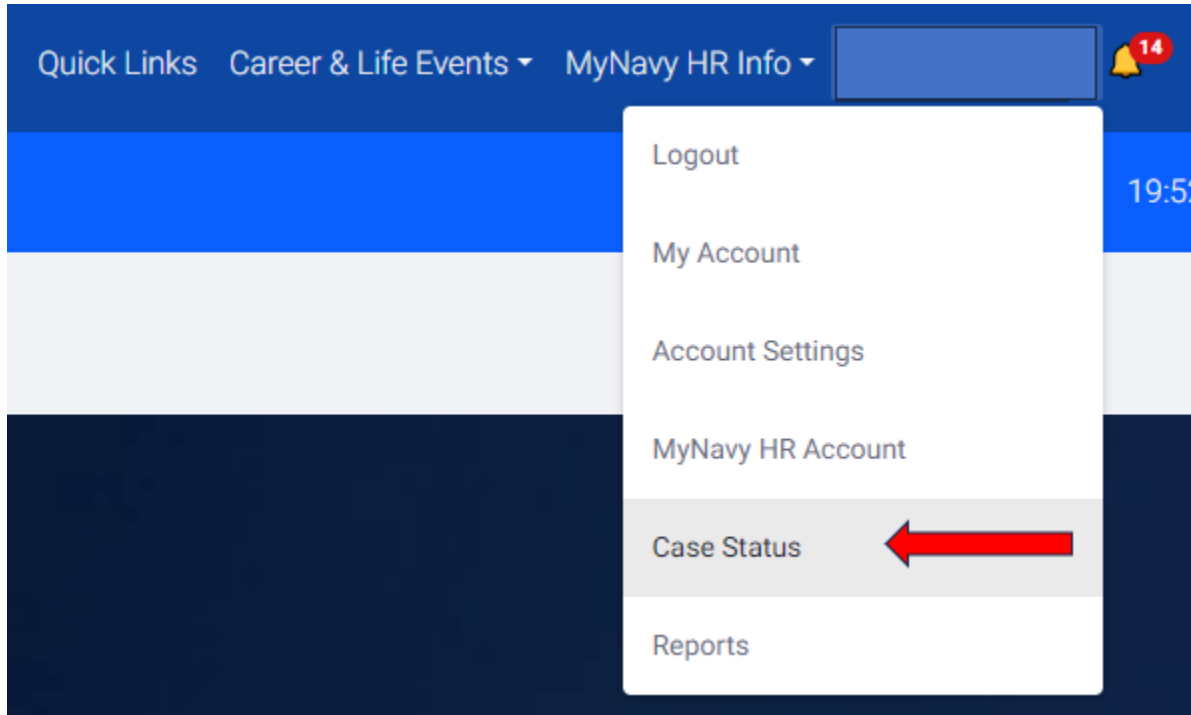
electronic Personnel Action Request Draft
electronic Personnel Action Request form provides a standard Navy-wide format to assist Sailors in the submission of requests for any program, school, reassignment, or special duty to cognizant enlisted detailers. Multiple requests on the same form are not allowed. (ref: MILPERSMAN 1306-112)
[CONTINUE](#)

Projected Rotation Date (PRD) Change
A projected rotation date (PRD) for a member's next tour is established when assignment orders are written. This PRD is based on a member's pay grade or projected pay grade (in the case of selects) at the time orders are written, and the community in which a member will serve at the new duty station. (ref: MILPERSMAN 1306-104)
[CONTINUE](#)

Rating Forced Conversion
Bureau of Naval Personnel (BUPERS) and Navy Personnel Command (NAVPERSCOM) may direct forced conversion, an involuntary change of rating based on loss of eligibility to further serve in the present rating or specialty in an Active Component (AC). All Force Conversion applications must be submitted at least 4 to 8 weeks before the member's EAOS/SEAOS/TRF date/C-WAY expiration. (ref: MILPERSMAN 1306-1000)

Military Spouse Co-Location
Chief of Naval Personnel support the collocation of Navy members married to other military members. Every reasonable effort will be made for military couples to move together and establish a joint household whenever possible. (ref: MILPERSMAN 1300-1000)

Lastly, you can click on your name in the top right corner of any page and select Case Status from the menu.



Any of the 4 paths listed above will open the Case Status page, where you can view the status of any cases you have opened with the MNCC call center, whether directly or via your Command representative such as the CCC or CPPA.

Displayed information will include:

- Case Number
- Case Creation Date
- Case Status
- Type of case
- Request Sub-type which will further classify the case within the broader category type
- Case Summary which may contain references or notes regarding the case disposition

Case Status

Filter by Status Filter by Type

Case Number	Creation Date	Status	Type	Sub Type	Summary
There are no ticket statuses available at this time.					