ADVANCEMENT EXAMINATION READINESS REVIEW (AERR) NOMINATION PACKAGE

PRIVACY ACT STATEMENT

Per authority of 5 USC 301 personal data is requested. This information will be used for resolving any travel, lodging, and personnel issues related to TAD with NETPDC during the Advancement Examination Readiness Review (AERR). All records using this information will be handled as required by DOD requirements. Disclosure is voluntary; however failure to provide the information may result in our inability to approve your request.

AERR NOMINATED FOR: ☐ ***DATES OF AERR:*** _____ (YYMMDD) ***TO*** _____ (YYMMDD)

Nominee's Information

1. Last Name

2. First Name, MI

3. Rate & Warfare

4. Work Telephone

5. Cellphone

6. Email Address

7. PRD (MMYY)

8. Command Name

9. UIC

10. EAOS (MMYY)

11. Command Address
Street:
City:
State:
Zip Code:

12. CO/OIC Title/Name & Contact
Name:
Tel #:
Email:

13. CMC/CSC/COB Name & Contact
Name:
Tel #:
Email:

14. Last 3 assignments
A)
B)
C)

15. Navy Enlisted Classifications (NEC)

16. Highest Level Education

17. Is OCONUS travel required? NO ☐ YES ☐

18. Are you currently stationed at a Learning Center? NO ☐ YES ☐

19. Are you Active Duty or TAR? NO ☐ YES ☐

Instructions in Completing Form:

1) Self explanatory
2) Self explanatory
3) Example: NCCS (SW/AW)
4) Work telephone number to include area code. Provide DSN prefix if applicable
5) Cell phone number to include area code.
6) Work email address
7) Projected Rotation Date
8) Command Name. Do not abbreviate. (Example: USS RONALD REAGAN (CVN-76)
9) Unit Identification Code.
10) Expiration of Time in Service
11) Self explanatory.
12) Example: Commanding Officer, Captain John Jones, 850-555-1212, john.jones@navy.mil
13) Example: Command Master Chief, CMDCM John Smith, 850-555-1313, john.smith@navy.mil
14) Do not list current command. Provide MMYY for each assignment (USS Roosevelt 0208-0311)
15) All NECs procured in the nominee's career.
16) Example: High School, Associates, Bachelors, Masters.

Nominee's Rate and Name:

NOMINEE CHECK OFF LIST:

- ☐ NOMINEE HAS NO RELATIVE, BY BLOOD OR MARRIAGE, ELIGIBLE FOR ADVANCEMENT FOR THE RATING AERR THEY ARE APPLYING FOR.
- ☐ BE AT LEAST A MUST PROMOTE ON THEIR LATEST EVAL AND NO ADVERSE EVAL AS A CHIEF IN THE LAST 3 YEARS. A WAIVER MAY BE GRANTED BY NETPDC FOR A PROMOTABLE EVALUATION.
- ☐ BE WITHIN NAVY BODY COMPOSITION STANDARDS AND HAVE PASSED MOST RECENT PFA.
- ☐ NOT HAVE A FLEET RESERVE, RETIREMENT, OR HIGH YEAR TENURE DATE WITHIN ONE YEAR OF THE AERR ADJOURNING. A WAIVER MAY BE GRANTED BY NETPDC BASED ON RATING NEEDS.
- ☐ HAVE AN ACTIVE SECURITY CLEARANCE. DATE OF APPROVAL/OPEN INVESTIGATION _____

Endorsements: (Signatures required)

Command Master/Senior Chief or Chief of the Boat:

Commanding Officer/Officer in Charge:

PLEASE RETURN THIS COMPLETED FORM TO YOUR RATING'S DESIGNATED TYCOM/RATING SPONSOR POC.
FOR QUESTIONS REGARDING YOUR POC, PLEASE VISIT MY NAVY PORTAL (https://www.mnp.navy.mil/)
PROFESSIONAL RESOURCES/NAVY ADVANCEMENT CENTER/AERR.
EMAIL ANY QUESTIONS TO NETPDC_AERR_MAILBOX@US.NAVY.MIL OR CALL (850)473-6169.

For TYCOM/Rating Sponsor use:

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