



QUICKSTART



MyNavy Portal

FALL 2026

Advancement Exam Profile Sheets on MyData

BLUF: Advancement Exam Profile Sheets are now available on MyNavy Portal (MNP) MyData.

Accessing your personal information has never been easier! Most Sailor personal data traditionally be found across multiple platforms is now available on MNP. Follow the steps below to get your Advancement Exam Profile Sheets.



What You Need Before Starting

An internet-connected device capable of logging on to MNP.



1 Login to MNP

- MNP is available at mn3p.navy.mil. Sailors will need a CAC card and reader or biometric login to access their personal information.
- Instructions on setting up the [CAC-free biometric login](#) are available.

2 Go to the MyData page and click the Advancement Exam Profile Sheets button

- On the MNP homepage, click **MyData**.
- Scroll down to the **Advancement & Promotion** section and click **Advancement Exam Profile Sheets** button.

3 Export your data

- Once you find your data, verify that it is correct and accounted for. If it is incorrect, please see step 4.
- Click **Export**, select desired file type, and download.

4 Request data update

- On the right side of the Personal Awards page, click the **I WANT TO** dropdown menu.
- On the dropdown menu, select **Submit MNCC Service Request** to update data.
- Fill out all required fields, upload supporting documents, and click **Submit**.

Did you know that you can use the [ETJ to MyData Cross Reference Guide](#) for assistance in finding any of your data on MNP? Get it on the MyData page!



Scan QRC and give us your thoughts!